



Baltimore County Recreation and Parks

Volunteer Background Screening Instructions

Step 1. In a web browser, visit the website: BaltimoreCountyMD.gov/RecreationVolunteers

If you do not have access to the internet, you may utilize free computer & internet resources at

- Any Baltimore County Public Library Facility
- Randallstown Community Center (3505 Resource Dr. Randallstown, MD 21133)
- Sollers Point Multi-Purpose Center (323 Sollers Point Rd. Dundalk, MD 21222)
- Dundalk Community Center (15 Commerce St. Dundalk, MD 21222)

If you are unable to complete this application online, please contact your community center or recreation/nature council for a hard-copy application.

Step 2. Please enter your first and last name as it would appear on a legal ID.

First Name: \*

Last Name: \*

Email: \*

\* To help facilitate your background screening, please provide an email address. If you do not have or do not wish to provide your email address, please type [noemail@ssci.com](mailto:noemail@ssci.com) into this field.

Please enter an email address the background screening vendor (SSCI) can use for results correspondence. If you do not have an email address, you may enter "noemail@ssci.com", and SSCI will send correspondence to you via mail.

Enter "BCGRec19" in the access code field.

Access Code: \*

Please select "Volunteer" in the position dropdown

Select the Position for Which you are Applying: \*

Step 3. Please enter your address, social security number and date of birth. This information will be used for identity verification purposes only.

		Date:	<input type="text"/>
<b>Applicant or Employees Name (Full Legal Name)</b>			
First:	<input type="text"/>	MI:	<input type="text"/>
Last:	<input type="text"/>		
<b>Applicant or Employees Address:</b>			
City:	<input type="text"/>	State:	<input type="text"/>
Zip:	<input type="text"/>		
<b>Social Security Number (For Identification Purposes Only)</b>		<b>Date of Birth (For Identification Purposes Only)</b>	
<input type="text"/>	-	<input type="text"/>	-
<input type="text"/>	(xxx-xx-xxxx)	<input type="text"/>	(mm/dd/yyyy)
<b>Applying To:</b>		Baltimore County	

I Disagree

I Agree

Step 4. Please enter additional contact information and answer questions regarding your background.

On the 3 drop-down menus, please select:

- The recreation or nature council with which you are participating
- The activity for which you are participating.
- The position for which you are volunteering

Please note: If you volunteer for multiple activities, please enter your information once for each activity; a list of approved volunteers for each council and activity will be posted on the county website.

**PERSONAL INFORMATION SECTION**

**Please complete the entire application. All fields with \* are required.**

First Name \* :  MI:   
NOTE: If you have no Middle Initial, enter a hyphen

Last Name \* :

Social Security Number \* :  -  -  (xxx-xx-xxxx)

Date of Birth \* :  (MM/DD/YYYY)

Current Address \* :

City \* :  State \* :  Zip \* :

Home Phone \* :  (000-000-0000)

E-mail Address:

Have you ever been convicted or have pending criminal charges against you without a final disposition for a sexual offense, first degree assault, indecent exposure or possession with intent to distribute?  Yes  No

If yes, list charge(s) below. Include the type of charge, date of offense and if the disposition is a Conviction or Pending charge.

Please select a Council: \*

Please select a Activity: \*

Please select a Position: \*

Step 5. Once you have completed all other information, please read the background screening disclaimer and enter your name and date in the electronic signature section.

If you would like a hard copy of your form, you may click "Print this Application".

When you are finished, please click "I Agree" and your application will be sent to SSCI.

Candidate's/Applicant's Signature \* :

Date \* :  (mm/dd/yyyy)